



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

March 2, 2011

To: All Department Heads

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", written over a horizontal line.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

RISK MANAGEMENT STRATEGIC PLAN INITIATIVE

The County of Los Angeles (County) Strategic Plan includes a Risk Management initiative with goals related to 1) Workers' Compensation cost control; 2) Employment Practice Liability; and 3) Vehicle Liability. A logical vehicle to drive these goals is the Legal Exposure Reduction Committee (LERC.) LERC is co-chaired by the Chief Executive Office (CEO) and County Counsel. Membership currently includes Department Heads or high-level Deputies from large departments with significant risk exposure. LERC meets monthly, on the second Tuesday of the month, from 8:00 to 9:30 a.m., in the Hall of Administration. A schedule of meetings for 2011 is attached.

The Legal Exposure Reduction Committee created six sub-committees to focus on specific topics which are either related to the County Strategic Plan or have been identified as areas for detailed study because Countywide improvements are needed. The sub-committees are:

1. Classification Studies;
2. Employment Practice Liability (which includes Strike Teams focused on Wage and Hour, Wrongful Termination, and Disability Discrimination);
3. Medical Malpractice;
4. Training;
5. Vehicle Liability; and
6. Workers' Compensation (which includes Return-to-Work).

Sub-committees are chaired by department leaders with staff support from CEO Risk Management and County Counsel Litigation Cost Management. They meet approximately once per month, depending on their tasks at hand. In March 2011, each sub-committee is expected to identify high-priority focus areas and develop a project schedule for implementing Countywide improvements.

"To Enrich Lives Through Effective And Caring Service"

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In order for LERC to become a more effective vehicle for developing, communicating, and promoting effective risk management policies and procedures to reduce the County's exposure to future claims and lawsuits and to advance the Strategic Plan, we are expanding membership. Each department will now be required to participate either by attending LERC meetings or by joining one of the sub-committees. Department Heads may choose to participate themselves or may designate a Deputy or other upper management representatives with expertise, experience, or interest in one of the sub-committee areas. Many departments have either identified one of the sub-committee areas as needing attention via the Management Appraisal and Performance Plan (MAPP) goals, or have already developed plans and procedures that would provide valuable input for the sub-committees.

By March 8, 2011, please identify who will represent your department in either LERC or one of its sub-committees, and contact Laurie Milhiser, County Risk Manager, at (213) 351-5346 or lmilhiser@ceo.lacounty.gov.

If you have any questions, please have your staff contact Ellen Sandt at (213) 974-1186 or esandt@ceo.lacounty.gov.

WTF:ES
LM:sg

Attachment

c: Steven H. Estabrook, Litigation Cost Manager, County Counsel
Roberta Abner, Chief, Los Angeles Sheriff Department



LEGAL EXPOSURE REDUCTION COMMITTEE (LERC)

2011 MEETING SCHEDULE

The Committee is scheduled to hold monthly meetings on the second Thursday of each month.

To learn more about LERC, please go to <http://riskmanagement.mylacounty.info/ler.asp>

Date	Time	Location
January 13, 2011	8:00 – 9:30 a.m.	Hall of Administration County Counsel Executive Conference Room (Room 648)
February 10, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
March 10, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
April 14, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
May 12, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
June 9, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
July 14, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
August 11, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
September 8, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
October 13, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
November 10, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739
December 8, 2011	8:00 – 9:30 a.m.	Hall of Administration Chief Executive Office Conference Room 739